



GHANA
CIVIL AVIATION AUTHORITY

ADVISORY CIRCULAR AC-24-001

MAINTAINING REGENCY FOR AIR TRAFFIC CONTROLLER RATING

SECTION 1 - GENERAL

1. PURPOSE

This Advisory Circular (AC) is issued to provide details on the processes or procedure for the maintenance of air traffic controller rating, and guidance for complying with the relevant recency requirements.

2. STATUS OF THE ADVISORY CIRCULAR

This AC is an original issuance.

3. BACKGROUND

- A. Pursuant to Section 9 (2) of Act 678, GCA Act 2006, the Director-General of Ghana Civil Aviation Authority (GCAA) may, from time to time, issue advisory circulars (ACs) on any aspect of safety in civil aviation. This AC contains information about standards, practices and procedures acceptable to GCAA.
- B. Under Part 24.9.25.8 of the GCADs, an air traffic controller is required to meet the recent experience in providing air traffic services within the preceding 30 days for each rating granted under his air traffic controller licence.

4. APPLICABILITY

This AC is applicable to all holders of a Ghana-issued Air Traffic Controller licence.



5. RELATED DIRECTIVES

This AC is related to the Part 24 – Air Traffic Services (ATS) of the Ghana Civil Aviation (Air Navigation Services) Directives.

6. ACRONYMS

AC	-	Advisory Circular
ANS	-	Air Navigation Service
ATS	-	Air Traffic Services
ANSP	-	Air Navigation Service Provider
GCAA	-	Ghana Civil Aviation Authority
GCAD	-	Ghana Civil Aviation Directives
DG	-	Director General
SRD	-	Safety Regulation Department

SECTION B - GUIDANCE AND PROCEDURES

7. LAPSE OF RECENCY FOR A RATING

- A. The recency to a rating is considered to have lapsed if a controller is unable to fulfil the minimum requirement as follows:
- i. 12 hours for an air traffic controller holding currency in one rating discipline; or
 - ii. 12 hours for an air traffic controller holding currency in more than one rating discipline, where the rating disciplines are normally combined during low traffic periods; or
 - iii. 8 hours for each rating discipline held, for air traffic controllers holding currency in more than one rating discipline, where the rating disciplines are not normally combined.
- B. The above must be accomplished within the preceding 30 days for each rating granted under the licence of the air traffic controller.



8. OJTI AND SECTOR SUPERVISOR

The hours that an On-the-Job-Training Instructor / Sector Supervisor spends in conducting evaluation and proficiency check / instructing / supervising at a particular position can be considered as the hours clocked in providing air traffic services at that position.

SIMON MOLAI ALLOTEY

DIRECTOR GENERAL

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